

Training Document: Health and Safety Project Management			
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Overview: Health and Safety Management

Course duration: 1 day.

- This course examines the health and safety implications of contracting out work to other organisations.
- The range of contracted work includes catering, cleaning, building maintenance & specialist services.
- Even large-scale projects require that managers are aware of the various health & safety implications.
- By understanding the principles of safety management, legislative requirements, and best practice
- This programme is highly interactive and is based on case studies to illustrate the application of principles and covers everything you need to know to manage compliance with the supply chain
- Work subject to the CDM Regulations is also covered.

The benefits of Health and Safety Management include:

- This course is designed to give delegates an overview of work equipment & machinery issues covered by current legislation and to develop management strategy for compliance that will keep your company on track, and you out of the courts.

Is it right for me?

- Provide those involved with organisations which contract out work with the knowledge and techniques to manage contractors effectively and protect those who may be affected by the work of contractors.
- If you are a manager or engineer with responsibility for selecting, designing, modifying, supplying or installing work equipment then this course will help you comply with the relevant requirements
- Managers with responsibility for contracted-out work, and health and safety professionals.

What will I learn?

On completion, delegates will:

- Recognise the safety implications associated with contract work
- Identify common hazards and qualitatively assess risks at the planning stage
- Understand the legal framework for health and safety in contracted work
- Understand the main requirements of the CDM Regulations
- Develop a safety management system for the control of contracted work
- Select competent and monitor the performance of your contractors

What will it cover?

1. Legal Requirements & framework in contracted work
2. Types of contracted work and associated problems
3. Criminal and Civil liabilities
4. Criminal and Civil liabilities
5. Safety by design & Ten Requirements of PUWER 98
6. Maintenance and Responsibility for Work Equipment
7. Outline of types of accident
8. Development of effective management systems for contracting out work
9. Assessing risk and planning for contracted work
10. Selection and appointment of contractors
11. Providing information to contractors
12. Assessing competence and resources of contractors for health and safety standards
13. Checking health and safety plans and method statements
14. Monitoring work in progress
15. Dealing with poor performance of contractors
16. Contracted work to which the CDM Regulations apply
17. Supervisor, Principal Contractor, Contractor